

**MINUTES of the MISSISSIPPI VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES REGULAR MEETING**

DATE: June 27, 2022
TIME: 6:30pm
PLACE: Blum House, Collinsville, IL

Call to Order

Mark Schusky, President, called the meeting to order at 6:30pm.

Roll Call

Trustees present:

Mark Schusky
Laura Gottschalk
Ana Romero-Lizana
Nancy Gerstenecker
Amanda Bender
Cathy Kulupka

Trustees absent: none

Also present:

Kyla Waltermire, Executive Director
Katie Heaton, Assistant Director

Pledge of Allegiance

Pat McChristian, former MVLDB Board of Trustees member and past president passed away earlier in the month. President Mark Schusky called for a moment of silence in her memory.

Public Input

John Brennan expressed his interest in attending a Board meeting as well as his concerns and displeasure with the recent drag queen storytime event.

There were several pieces of written input which were included in the packet.

Friends of the Library- Book sale was held on 10th and 11th. Will likely be another one in August but there is no date set yet.

Trustee Comments- Ana Romero-Lizana expressed her thanks to Katie Heaton for all of Heaton's work on the Spectrum service expansion in Fairmont City.

Cathy Kulupka attended and enjoyed the recent drag queen storytime program, noting the themes of acceptance and love for all.

Consent Items

Motion to approve Consent Items in entirety made by Ana Romero-Lizana and seconded by Nancy Gerstenecker.

- a. Approval of Minutes- Regular meeting of May 16, 2022 and Personnel Committee meeting of June 6, 2022 included.
- b. Administrative Reports
Report given by Executive Director Kyla Waltermire.
 - The Penny Severns Family Literacy Grant is completed. All reimbursements have been received.
 - A new clerk has been hired, primarily for the Fairmont City location.
 - A new grant opportunity, the “Small Change, Big Impact” grant from the Regional Business Council, has presented itself and Waltermire has applied. If awarded, the focus of this grant would go toward repairs to both entrances at the Collinsville Library.
 - The library has been named a beneficiary in the trust of Donald R. Shaffner. No further information about the trust is available yet.
 - Katie Heaton will be leading the July 2022 regular Board meeting as Waltermire will be taking some time off.

Report given by Assistant Director Katie Heaton.

- 180 families were served at the recent food giveaway event.
- A funded kayaking event at Horseshoe Lake park is coming up on July 23rd; please register at Fairmont City Library.

- c. Finances- presented in the packet.
- d. Committee Reports
 - i. Finance - none
 - ii. Personnel – Discussed the process of the annual evaluation of the Executive Director. Proposed an anonymous employee survey as well as a trustee evaluation form for each trustee to complete. The personnel committee will then meet to evaluate data and complete a compiled evaluation to present to the Executive Director and Board.
 - iii. Fundraiser – none

A roll call vote was taken:

Mark Schusky - yes
Laura Gottschalk - yes
Amanda Bender- yes
Ana Romero-Lizana- yes
Nancy Gerstenecker – yes
Cathy Kulupka - yes

Yes- 6, No – 0, Abstained – 0. Absent – 0

Motion carried.

Unfinished Business

- a. COVID-19 Related Actions – no update.
- b. Repairs & Updates to the Blum House- Collinsville Library Foundation – no update.
- c. Board Vacancy – Discussion moved to closed session later on the agenda. Action taken after returning to open session.
- d. Annual Evaluation of Executive Director
Will edit the Trustee evaluation form to include a rating option of “Not Applicable” or a similar response to acknowledge a category in which the Trustee may not have specific knowledge about the performance of the Executive Director on that topic.

New Business

- a. Ordinance 22-04: Meeting Dates for FY2023
A motion to approve the ordinance as presented was made by Cathy Kulupka and seconded by Ana Romero-Lizana.

A roll call vote was taken:

- Mark Schusky - yes
- Laura Gottschalk - yes
- Amanda Bender- yes
- Ana Romero-Lizana- yes
- Nancy Gerstenecker – yes
- Cathy Kulupka - yes

Yes- 6, No – 0, Abstained – 0. Absent – 0

Motion carried.

- b. FY2023 Budget
A motion to approve the FY2023 Budget as presented was made by Nancy Gerstenecker and seconded by Ana Romero-Lizana.

A roll call vote was taken:

- Mark Schusky - yes
- Laura Gottschalk - yes
- Amanda Bender- yes
- Ana Romero-Lizana- yes
- Nancy Gerstenecker – yes
- Cathy Kulupka - yes

Yes- 6, No – 0, Abstained – 0. Absent – 0

Motion carried.

- c. Total Compensation Package – Public posting provided for informational purposes.
- d. Financial Ordinances Calendar for FY2023 – Schedule for upcoming ordinances provided for informational purposes.
- e. Review of Serving Our Public 4.0 Chapter 8 – No discussion.

Closed Session

Cathy Kulupka moved and Laura Gottschalk seconded to move into closed session for “[t]he selection of a person to fill a public office...including a vacancy in a public office, when the public body is given power to appoint under law or ordinance...” [5 ILCS 2(c)(3).

A roll call vote was taken:

Mark Schusky - yes
Laura Gottschalk - yes
Amanda Bender- yes
Ana Romero-Lizana- yes
Nancy Gerstenecker – yes
Cathy Kulupka - yes

Yes- 6, No – 0, Abstained – 0. Absent – 0

Motion carried. Closed session began at 7:13pm.

Entered Closed Session

Trustees present:

Mark Schusky
Laura Gottschalk
Ana Romero-Lizana
Nancy Gerstenecker
Amanda Bender
Cathy Kulupka

Trustees absent: none

Also present:

Kyla Waltermire, Executive Director
Katie Heaton, Assistant Director

Motion to leave closed session made by Amanda Bender and seconded by Laura Gottschalk.

A roll call vote was taken:

Mark Schusky - yes
Laura Gottschalk - yes
Amanda Bender- yes
Ana Romero-Lizana- yes
Nancy Gerstenecker – yes
Cathy Kulupka - yes

Yes- 6, No – 0, Abstained – 0. Absent – 0

Motion carried.

Closed session adjourned and open session resumed at 7:49pm.

Unfinished Business, Continued

c. Board vacancy

Ana Romero-Lizana made a motion to appoint Marleen Suarez to the vacant MVL D Board Position and the motion was seconded by Cathy Kulupka.

A roll call vote was taken:

Mark Schusky - yes

Laura Gottschalk - yes

Amanda Bender- yes

Ana Romero-Lizana- yes

Nancy Gerstenecker – no

Cathy Kulupka - yes

Yes- 5, No – 1, Abstained – 0. Absent – 0

Motion carried.

Adjournment

A motion was made by Amanda Bender and seconded by Ana Romero-Lizana to adjourn.

A roll call vote was taken:

Mark Schusky - yes

Laura Gottschalk - yes

Amanda Bender- yes

Ana Romero-Lizana- yes

Nancy Gerstenecker – yes

Cathy Kulupka - yes

Yes- 6, No – 0, Abstained – 0. Absent – 0

Motion carried. The meeting adjourned at 7:52 pm.